



St Francis' Catholic Primary School
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20 June 2022

Dear Parent / Carer

**Sports' Day Monday 4th July
(Reserve Sports' Day Wednesday 6th July)**

Our timetable for sports' day this year will run as follows:

8.35am: Children come into school as usual via pedestrian gate, which will be locked at 8.45am as usual

8.45am: Parents and carers can enter the school field via the car park entrance and gates. All access to school for the sports' events during the day will be through the car park and then onto the field via the large green gates

9.30am: KS1 sports' morning begins

11.45am (approx): KS1 sports' morning finishes and picnic begins (all parents and carers welcome to picnic too!)

12.00pm: KS2 lunchtime begins – children can join parents and younger siblings on the school field

1pm: Lunchtime ends and children return to class for register

1.15pm (approx): KS2 sports' afternoon begins, finishing approximately at 2.45pm

2.45pm (approx.): children return into classes to be dismissed by teachers as usual

3pm: large green gates locked, smaller pedestrian gates opened as usual and children and adults go home at 3.15pm through normal exits.

3.30pm: pedestrian gate locked as normal for Wraparound Care

NB: You will not need to be signed in to access the school field for the sports' events. However, there will be strictly no access to the building for visitors unless you have permission and have been signed in at reception as usual. **This is to comply with safeguarding regulations.** Please note that the inside toilets will not be accessible to any visitors, including toddlers. We will be asking visitors to use the outside toilet, which is located at the side of the building in the car park. Please let a member of staff know if you are unable to access the toilet for any reason.

Please ensure that children have a named water bottle, sunhat and sun-cream in school for sports' day. A plain coloured T-shirt reflecting children's house colour can be worn instead of the normal PE top that day. Please ask class teachers if you are not sure of your child's house colour.

Best Wishes
Catherine Hunt
Head teacher

"Together in Christ"