

Bank Standing Order Form

Please complete this form and return directly to your Bank. This form needs full details of your bank account, the amount you wish to donate, the starting date and the period for payments to be taken ie monthly/quarterly/annually. Your bank's address in full is essential.

Alternatively, if you have Internet Banking, you can set up the standing order online. The school's banking details are set out below

Insert Name of your bank..... Date:

Address

..... Postcode

Dear Sir/Madam

Please pay by standing order the sum of £ _____ (amount in figures)

monthly/ quarterly/ annually (please delete as necessary) from **(insert your account details)**

Account name: _____

Account no: _____ Sort code: _____

commencing on _____ (insert start date) and then on the first day of each period indicated until further notice to:-

Barclays Bank Plc, 26/30 Regent Street, Weston Super Mare BS23 1SH
Account name: "St Francis School Special Projects Fund"
Account number 10778060 Sort code: 20 94 74

I would be grateful if you would action this as soon as possible, ensuring that the reference of

Gift Aid _____ (insert your surname) is quoted when making payments.

SIGNED _____ DATE _____

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Payment by cheque or cash

I do not wish to set up a standing order but attach my contribution of £ _____.

Name: _____

Cheques should be made payable to St Francis School, Special Projects with this form returned to school.

Signature: _____